

**GREENE CENTRAL SCHOOL, GREENE, NY
BOARD OF EDUCATION REORGANIZATION and REGULAR MEETING
WEDNESDAY, JULY 10, 2019**

The Reorganizational meeting of the Greene Central School Board of Education was called to order at 5:32 p.m., by District Clerk, Donna Marie Utter, in the Board of Education Room, High School/Middle School complex, South Canal Street, Greene, NY. **CALL TO ORDER**

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Brian Milk
Mr. Scott Youngs
Mr. Seth Barrows
Mr. Nicholas Drew
Mr. Douglas Markham
Mr. Andrew Bringuel, II
Mr. John Fish

ROLL CALL

ADMINISTRATIVE STAFF PRESENT:

Mr. Timothy Calice, Superintendent of Schools
Mr. Mark Rubitski, Business Manager
Mrs. Penny Connolly, High School Principal
Mr. Mark Wilson, Middle School Principal
Mrs. January Pratt, Primary School Principal
Mrs. Kimberly Matthews, Director of Special Programs

OFFICERS PRESENT:

Mrs. Donna Marie Utter, District Clerk

- District Clerk, Donna Marie Utter, administered the oath of office to newly elected Board Members, Mr. Seth Barrows, Mr. John Fish, and Mr. Andrew Bringuel II. **OATH OF OFFICE
NEW BOARD
MEMBERS**

- District Clerk, Donna Marie Utter, called for nominations for the position of School Board President for the 2019-2020 school year. **ELECTION
PRESIDENT**

- Board member Drew nominated Brian Milk for the position of School Board President for the 2019-2020 school year, seconded by Markham.

- There being no further nominations from the floor, District Clerk, Donna Marie Utter, closed the nominations and called for a vote. All were in favor of Brian Milk as School Board President for the 2019-2020 school year.

Yes-7, No-0

- President Milk assumed the chair.

- President Milk called for nominations for the position of Vice-President of the Board of Education for the 2019-2020 school year. **ELECTION VICE-
PRESIDENT**

- Board member Markham nominated Nicholas Drew for the position of Vice-President of the Board of Education for the 2019-2020 school year, seconded by Bringuel.

- Board member Barrows nominated John Fish for the position of Vice-President of the Board of Education for the 2019-2020 school year, seconded by Bringuel.

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- There being no further nominations from the floor, President Milk closed the nominations and called for a vote.

- Nick Drew as Vice-President – Yes-6, No-1(Fish)

- John Fish as Vice-President – Yes-1, No-6(Barrows, Drew, Markham, Youngs, Bringuel, Milk)

- Nicholas Drew was elected as Vice-President of the Board of Education for the 2019-2020 school year.

**OATH OF OFFICE
BOARD OFFICERS**

- The Oath of Office was administered to the newly elected President, Brian Milk, and Vice-President, Nicholas Drew by District Clerk, Donna Marie Utter.

**OATH OF OFFICE
INTERIM SUPT.**

- The Oath of Office was administered to the Superintendent, Mr. Timothy Calice, by District Clerk, Donna Marie Utter.

INTRODUCTIONS

- Superintendent Calice introduced members of the Administrative Staff and Board of Education.

**ADDITIONS/DELETIONS
TO AGENDA:**

- V. OTHER ITEMS

3. Standing Committees – President Milk recommended deleting the following Board Committees: Employee, Tenure, Classification, Legislative and Extra Curricular. These committees either did not meet regularly, pertain to Executive Session discussion items, or could be included under another committee. It was noted that trust in the committee recommendations need to be recognized by the entire Board for their purpose to be successful.

- All Board members agreed on deleting the above mentioned 5 Board Standing Committees.

APPOINTMENTS:

- The Superintendent of Schools recommends the following Board actions:

DISTRICT CLERK

- Motion made by Barrows, seconded by Markham, to appoint Donna Marie Utter as District Clerk for the 2019-2020 school year.

Yes-7, No-0

The Oath of Office was administered to the appointed District Clerk, Donna Marie Utter, by President Milk.

**DISTRICT
TREASURER**

- Motion made by Drew, seconded by Markham, to appoint Mark Rubitski, Business Manager, as District Treasurer.

Yes-7, No-0

- The Oath of Office was administered to the appointed District Treasurer, Mark Rubitski, by District Clerk, Donna Marie Utter.

Yes-7, No-0

**ASSISTANT
TREASURER**

- Motion made by Bringuel, seconded by Barrows, to appoint Mrs. Susan Borchardt as Assistant Treasurer.

Yes-7, No-0

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| <p>- Motion made by Bringuel, seconded by Barrows, to appoint Delaware-Chenango-Madison-Otsego BOCES, Central Business Office, as Internal Claims Auditor.
Yes-7, No-0</p> <p>- Motion made by Bringuel, seconded by Barrows, to appoint Greene Central School District as Tax Collector.
Yes-7, No-0</p> <p>*NBT indicated that they no longer would be the Tax Collector for the district. They will still accept in person payments to alleviate foot traffic in and out of the school building, but mailed payments and receipt of payments made at NBT will be recorded and deposited by Greene Central School.</p> <p>- Motion made by Bringuel, seconded by Barrows, to appoint Dr. Martin Masarech as School Physician.
Yes-7, No-0</p> <p>- Motion made by Bringuel, seconded by Barrows, to appoint Hogan, Sarzynski, Lynch, DeWind, & Gregory, LLP as School Counsel.
Yes-7, No-0</p> <p>- Motion made by Bringuel, seconded by Barrows, to appoint Susan Borchardt and Alta Martin as Central Treasurers for the Extra-Curricular Classroom Activity Accounts.
Yes-7, No-0</p> <p>- Motion made by Bringuel, seconded by Barrows, to appoint Mrs. Penny Connolly, Mr. Bryan Ayres, Mrs. January Pratt, and Mr. Mark Wilson as Extra-Curricular Activity Fund Chief Faculty Counselors.
Yes-7, No-0</p> <p>- Motion made by Bringuel, seconded by Barrows, to appoint Mr. Timothy Calice, Superintendent of Schools, and Mr. Mark Rubitski, Business Manager, as Chairpersons for the Annual Meeting/Budget Hearing and district votes; and Mrs. Donna Marie Utter, District Clerk, as the Chairperson for district votes.
Yes-7, No-0</p> <p>- Motion made by Bringuel, seconded by Barrows, to appoint the following members to the Committee and Subcommittee on Special Education:
Committee on Special Education (CSE):</p> <ul style="list-style-type: none">• School District Representative: CSE Chairperson: Director of Special Programs• School Psychologist: Brandy Stone and Alyssa Stolarcyk• Parent member (upon request): Paul Tredo, Nancy Dean, and Karen Roe• Special Education Teacher• General Education Teacher• Parents/Guardians• Student (if appropriate)• Related Services personnel (as appropriate)• School Physician (upon request): Dr. Martin Masarech <p>The CSE may also call to its meetings other appropriate</p> | <p>INTERNAL CLAIMS
AUDITOR</p> <p>TAX COLLECTOR</p> <p>SCHOOL PHYSICIAN</p> <p>SCHOOL COUNSEL</p> <p>CENTRAL
TREASURERS
ACTIVITY ACCTS.</p> <p>ACTIVITY FUND
CHIEF FACULTY
COUNSELORS</p> <p>CHAIRPERSONS</p> <p>MEMBERS TO
COMMITTEE &
SUBCOMMITTEE
ON SPECIAL
EDUCATION</p> |
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- person(s) who may contribute to the decision making process concerning the student being discussed.

Subcommittee on Special Education:

Representative of the School District: CSE Chairperson:

Director of Special Programs

Parent member (upon request): Paul Tredo, Karen Roe, and Nancy Dean

General Education Teacher

Special Education Teacher

Parents/Guardians

Student (if appropriate)

Related Service Personnel (as appropriate)

The Subcommittee may also call to its meetings other appropriate person(s) who may contribute to the decision making process concerning the student being discussed.

In the absence of the CSE Chairperson, the School Psychologist will conduct the Subcommittee meeting.

Yes-7, No-0

**PRESCHOOL
COMMITTEE ON
SPECIAL EDUC.,
SURROGATE PARENTS
IMPARTIAL HEARING
OFFICERS**

- Motion made by Bringuel, seconded by Barrows, to appoint the following members to the Preschool Committee on Special Education, Surrogate Parents, and Impartial Hearing Officers:

Preschool Committee(CPSE):

School District Representative: CSE Chairperson: Director of Special Programs

School Psychologists (for transition to CSE):

Alyssa Stolarcyk & Brandy Stone

Parent Member (upon request): Paul Tredo and Karen Roe

Special Education Teacher

Parents/Guardians

General Education Teacher

Student (if appropriate)

Related Service Personnel (as appropriate)

Representative of the Evaluating Agency (if new referral)

Representative of the County (invited)

Representative from Early Intervention (by parent request for transition to CPSE)

- Surrogate Parents:

None at this time.

- Impartial Hearing Officers:

Selection for Impartial Hearing Officers for the 2019-2020 school year will be made from the current certified list provided by the State Education Department. Hearing Officers on the list have been determined to have the requisite qualifications.

Yes-7, No-0

TITLE IX OFFICER

- Motion made by Bringuel, seconded by Barrows, to appoint Bryan Ayres as the Title IX Compliance Officer.

Yes-7, No-0

SECTION 504 OFFICER

- Motion made by Bringuel, seconded by Barrows, to appoint the Director of Special Programs, as Section 504 Compliance Officer.

Yes-7, No-0

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- Motion made by Bringuel, seconded by Barrows, to appoint the School Business Official to act as Purchasing Agent.

PURCHASING AGENT

Yes-7, No-0

- This change from the Superintendent to the Business Official was to eliminate the duplicating emails to obtain approval and allow for more efficiency in processing purchase orders. There are checks and balances in place with BOCES Auditor reviewing all purchases and issuing the checks.

- Motion made by Bringuel, seconded by Barrows, to appoint Insero & Company as District Auditors.

DISTRICT AUDITORS

Yes-7, No-0

- Motion made by Bringuel, seconded by Barrows, to appoint the following individuals as District Tellers/Inspectors for District Votes:

**DISTRICT VOTE
TELLERS**

Mrs. Esther Evans	Mrs. Brenda Corey
Mrs. Audrey Knapp	Mrs. Beth Koerts
Mrs. Ruth Koerts	Mrs. Sharon Davis
Mrs. Marilyn Villante	Mrs. Elizabeth Daniels
Mrs. Karman Harrington	Mrs. Holly Mohr
Mrs. Peg Moxley	Mrs. Kathy Pilkington
Mrs. Brita Jalbert	Mrs. Carole Stanbro
Mrs. Lita Greene	Mrs. Susan Carlin

Yes-7, No-0

- Motion made by Bringuel, seconded by Barrows, to appoint the Facilities Director as the Chemical Hygiene Officer.

CHEMICAL HYGIENE

Yes-7, No-0

- Motion made by Bringuel, seconded by Barrows, to appoint the Facilities Director as the AHERA Designee.

AHERA DESIGNEE

Yes-7, No-0

- Motion made by Bringuel, seconded by Barrows, to appoint the Director of Special Programs, as the Medicaid Compliance Officer.

**MEDICAID
COMPLIANCE
OFFICER**

Yes-7, No-0

- Motion made by Bringuel, seconded by Barrows, to appoint IBI Group as the School Architects for the 2019-2020 school year.

**SCHOOL
ARCHITECTS-IBI
GROUP**

Yes-7, No-0

- Motion made by Bringuel, seconded by Barrows, to appoint the Superintendent, Director of Special Programs, and all school Principals as Lead Evaluators.

LEAD EVALUATORS

Yes-7, No-0

- Motion made by Bringuel, seconded by Barrows, to appoint all Principals as DASA Coordinators.

**DASA
COORDINATORS**

Yes-7, No-0

- Motion made by Bringuel, seconded by Barrows, to appoint Penny Connolly as the McKinney-Vento Homeless Liaison.

**MCKINNEY-VENTO
HOMELESS LIAISON**

Yes-7, No-0

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- DESIGNATIONS:
CHIEF FISCAL
OFFICER** - Motion made by Youngs, seconded by Fish, to approve designation of the Board of Education President, as the Chief Fiscal Officer.
Yes-7, No-0
- OFFICIAL BANK
DEPOSITORY** - Motion made by Youngs, seconded by Fish, to approve the designation of NBT Bank, Greene, New York, as the Official Bank Depository.
Yes-7, No-0
- ADDITIONAL BANK
DEPOSITORY** - Motion made by Youngs, seconded by Fish, to approve the designation of JP Morgan Chase Bank as additional bank depository.
Yes-7, No-0
- THIRD PARTY
HOLDING
AGREEMENTS** - Motion made by Youngs, seconded by Fish, to approve the Third Party Holding Agreements with NBT Bank and JP Morgan Chase Bank.
Yes-7, No-0
- DATE, TIME & PLACE
BOARD MEETINGS** - Motion made by Youngs, seconded by Fish, to establish date, time and place of regular school board meetings for the 2019-2020 school year as follows:
Meetings will be on the 1st and 3rd Wednesdays of the month, will commence at 6:00 p.m., and be held in the Board Conference Room of the High School/Middle School campus, South Canal Street, Greene, New York.
Yes-7, No-0
- OFFICIAL NEWSPAPER** - Motion made by Youngs, seconded by Fish, to approve the designation of The Evening Sun, Norwich, New York as the official district newspaper.
Yes-7, No-0
- ALTERNATE
NEWSPAPERS** - Motion made by Youngs, seconded by Fish, to approve the designation of the Press & Sun Bulletin, Binghamton, New York, as the alternate official district newspapers.
Yes-7, No-0
- ALTERNATE
PURCHASING AGENT** - Motion made by Youngs, seconded by Fish, to appoint Timothy Calice, Superintendent, as the alternate purchasing agent.
Yes-7, No-0
- AUTHORIZATIONS:
SUPERINTENDENT** - Motion made by Drew, seconded by Markham, to authorize the Superintendent to certify payrolls, approve attendance to conferences, workshops, etc., approve facility use requests, approve account transfers up to \$1,000 per line item, and approve fund-raising activities.
Yes-7, No-0
- CHECK SIGNATURES** - Motion made by Drew, seconded by Markham, to authorize the Treasurer or Assistant Treasurer to sign checks.
Yes-7, No-0

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- Motion made by Drew, seconded by Markham, to authorize the mileage expense at the I.R.S. approved mileage rate. **MILEAGE EXPENSE**
Yes-7, No-0
- Motion made by Drew, seconded by Markham, to authorize DCMO BOCES and the Business Manager to make wire transfers for tax deposits, payroll deposits and transfers, and investment transfers from and to BOCES consolidated investment service. **WIRE TRANSFER**
Yes-7, No-0
- Motion made by Drew, seconded by Markham, to authorize the District Treasurer to invest available monies. **DISTRICT TREASURER TO INVEST MONIES**
Yes-7, No-0
- Motion made by Drew, seconded by Markham, to approve the attached Resolution (Exhibit "A") under Public Officers Law Section 18 regarding protection of employees while the employee was acting within the scope of his/her employment or duties. **OTHER ITEMS: PUBLIC OFFICERS LAW SECTION 18**
Yes-7, No-0
- Motion made by Drew, seconded by Markham, to readopt all Policies, Codes of Ethics and Curricula in effect at the end of the 2019-2020 school year. **POLICIES/CODES OF ETHICS & CURRICULA**
Yes-7, No-0
- Motion made by Drew, seconded by Markham, to establish Board Standing Committees for: Budget, Buildings and Grounds, Transportation, Policy, Curriculum/Technology, and Audit, and to table appointment of board members to the standing committees until the next Board meeting. **STANDING COMMITTEES**
Yes-7, No-0
- Motion made by Markham, seconded by Barrows, to continue membership in the Chenango County School Boards Association. **MEMBERSHIP CCSBA**
Yes-7, No-0
- Motion made by Markham, seconded by Barrows, to readopt Voting procedures to be used at Board Meetings as previously established:
"Motions are made and seconded by Board Members and each member verbally indicates they are in favor, opposed, or wish to abstain. "No" votes will be reiterated for the record by the Board President. Additionally, the Board may approve several items by consent agenda with one motion and one second and any Board Member can ask for an item to be removed from the consent agenda to be voted upon individually. The Clerk records all votes."
VOTING PROCEDURES
Yes-7, No-0
- Motion made by Markham, seconded by Barrows, to reaffirm that no new business will be discussed at board meetings after 10 p.m. **NO NEW BUSINESS AFTER 10:00 P.M.**
Yes-7, No-0

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REP TO CCSBA

- Motion made by Barrows, seconded by Drew, to appoint Andrew Bringuel as the Board's Representative to the Chenango County School Boards Association.
Yes-7, No-0

REP. HEALTH INS. CONSORTIUM

- Motion made by Youngs, seconded by Barrows, to approve the designation of John Fish as the designated Trustee and all others are designated as Alternate Trustees from the Greene Central School District to the Broome-Tioga-Delaware Health Insurance Consortium for 2019-2020 school year.
Yes-7, No-0

REP. WORKERS' COMPENSATION CONSORTIUM

- Motion made by Barrows, seconded by Youngs, to approve the designation of Brian Milk as the designated Trustee and all others are designated as Alternate Trustees from the Greene Central School District to the Workers' Self-Insurance Alliance for 2019-2020 school year.
Yes-7, No-0

DISTRICT-WIDE SCHOOL IMPROV. ADVISORY CMTE. & SHARED DECISION MAKING CMTE. & RECERTIFY PLAN

- Motion made Youngs, seconded by Barrows, to appoint the following members to the District-Wide School Improvement Advisory Committee and Shared Decision Making Committee for the 2019-2020 school year and to recertify the Plan as presented:

Superintendent of Schools – Timothy Calice
Primary School Principal – January Pratt
High School Principal – Penny Connolly
Middle School Principal – Mark Wilson
High School Teacher – TBD
Middle School Teacher – Marie Scofield
Intermediate School Teacher – Kelly Browning
Primary School Teacher – Shannon Livingston
Support Staff Member – Teri Winsor
High School Parent Member – TBD
Middle School Parent Member – TBD
Intermediate School Parent Member – TBD
Primary School Parent Member – TBD
Student – TBD
Student – TBD
Past Graduate – TBD

Yes-7, No-0

BOARD REP TO INSTRUCT. & NON-INSTRUCT. SICK BANK CMTTEE.

- Motion made by Youngs, seconded by Markham, to appoint Nick Drew as the Board representative to the Instructional and Non-Instructional Sick Bank Committees.
Yes-7, No-0

SAFETY & SECURITY COMMITTEE

- Motion made by Markham, seconded by Fish, to appoint the following members to the School Safety & Security Committee for the 2019-2020 school year:

Timothy Calice - Superintendent of Schools
Theresa Brant – District Secretary
Mark Rubitski, Business Official
Bldg. & Grounds/Transportation Supervisor
Elementary Teacher – Colin Evans
MS/HS Teacher (TBD)
Technology – Kim Kalem

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- Lisa Craver, Nurse @ MS/HS
Pamela Gerst, Nurse @ PS/IS
January Pratt, Primary School Principal
Bryan Ayres, Intermediate School Principal
Penny Connolly, High School Principal
Mark Wilson, Middle School Principal
BOE, B & G Committee (TBD)
BOE, B & G Committee (TBD)
BOE, B & G Committee (TBD)
High School Student (TBD)
DCMO BOCES Safety & Security Representative – Harold Ives
Parent – Jessica Fish
Parent – Charla Starliper
Greene Police Department – Officer Messina 656-8500
greenepolice@yahoo.com
Greene Emergency Squad – Jim Strenkert 656-8698
Greene Fire Department – Rick Woerter

Yes-7, No-0

- Motion made by Drew, seconded by Youngs, to appoint DCMO BOCES as Greene Central School District's Career and Technical Education Advisory Council for the 2019-2020 school year.

Yes-7, No-0

- Motion made by Drew, seconded Markham, to Brian Milk as the District's representative to the Joint Recreation Commission for the 2019-2020 school year.

Yes-7, No-0

- Motion made by Youngs, seconded by Barrows, to designate Steve Page as the Community member to serve on the Board Audit Committee for the 2019-2020 school year.

Yes-7, No-0

- Motion made by Youngs, seconded by Markham, to confirm establishment of the existing Extra-Curricular Activity Accounts.

Yes-7, No-0

- Motion made by Youngs, seconded by Markham, to confirm the following substitute rates for the 2019-2020 school year as follows:
Teacher - \$100/day regardless of certification
NYS Retired Teacher - \$100/day
GCS Retired Teacher - \$115/day
GCS Retired LTA w/4 year degree - \$115/day
Licensed Teaching Assistant - \$85/day
GCS Retired LTA- \$90/day
School Nurse - \$105/day
Teacher Aide - \$11.10/hr
GCS Retired Teacher Aide - \$12.50/hr
Bus Driver - \$13.00/hr
GCS Retired Bus Driver - \$13.75/hr

**CAREER & TECH.
EDUC. ADVISORY
COUNCIL**

**REPRESENTATIVE TO
GREENE JOINT
RECREATION
COMMISSION**

**COMMUNITY MEMBER
BOARD AUDIT CMTE.**

**BUSINESS & FINANCE:
EXTRA-CURRICULAR
ACTIVITY ACTS**

**SUBSTITUTE RATES
2019-2020**

- Typist - \$11.10/hr
GCS Retired Typist - \$12.50/hr
Cafeteria Worker - \$11.10/hr
Retired Cafeteria Worker - \$12.50/hr
Custodial Worker - \$11.10/hr
GCS Retired Custodial Worker - \$12.50/hr
Maintenance & Groundskeeper - \$11.10/hr
GCS Retired Maintenance & Groundskeeper \$12.50/hr
Tutoring - \$25/hr

Yes-7, No-0

**IMPARTIAL HEARING
OFFICER RATES**

- In accordance with the State Education Department's interpretation and guidelines regarding the establishment of an hourly rate for impartial hearing officers in regard to special education hearings, up to a maximum of \$100.00 an hour, and upon the recommendation of the Superintendent, it is hereby RESOLVED, upon motion made by Youngs, seconded by Markham, that the hourly rate for special education hearing officers shall be the state rate of \$100.00 an hour until otherwise changed.

Yes-7, No-0

**NON-RESIDENT
TUITION**

- Motion made by Youngs, seconded by Markham, to confirm Non-Resident Tuition at \$1,200 per year for the 2019-2020 school year with \$600 payable August 15th (if paying by check), August 22nd (if paying cash) and \$600 by December 31st.

Yes-7, No-0

**REAUTHORIZATION
OF RESERVES**

- Motion made by Youngs, seconded by Markham, to approve the following resolutions regarding previously authorized district reserve accounts:

RESOLVED, upon the recommendation of the District Superintendent, that the Board of Education reestablishes the **Employee Benefit Accrued Liability Reserve** and approves the past contributions, in accordance with the requirements of General Municipal Law, Section 6-p. Balance as of May 31, 2019 is \$2,866,654.

RESOLVED, upon the recommendation of the District Superintendent, that the Board of Education reestablishes the **Unemployment Insurance Reserve** and approves the past contributions, in accordance with the requirements of General Municipal Law, Section 6-m. Balance as of May 31, 2019 is \$32,242.

RESOLVED, upon the recommendation of the District Superintendent, that the Board of Education reestablishes the **Tax Certiorari Reserve** and approves the past contributions, in accordance with the requirements of Education Law, Section 3651(1-a). Balance as of May 31, 2019 is \$16,335.

RESOLVED, upon the recommendation of the District Superintendent, that the Board of Education reestablishes the **Retirement Contributions Reserve** and approves the past contributions, in accordance with the requirements of General

- Municipal Law, Section 6-r.
Balance as of May 31, 2019 is \$1,281,269.

RESOLVED, upon the recommendation of the District Superintendent, that the Board of Education reestablishes the **Capital Fund Reserve** and approves the past contributions, in accordance with the requirements of Education Law, Section 3651.
Balance as of May 31, 2019 is \$900,000.

Yes-7, No-0

- Motion made by Youngs, seconded by Markham, to approve the School Lunch Program Free & Reduced Meal Policy Book for the 2019-2020 school year.
- SCHOOL LUNCH PROGRAM – FREE & REDUCED MEAL POLICY BOOK**

Yes-7, No-0

- Motion made by Markham, seconded by Fish, to adjourn to Executive Session at 6:11 p.m. to discuss:
 - To review Special Education placements for particular students and consider them for approval.
 - To discuss a matter leading to the employment of a particular person.

Yes-7, No-0

- Motion made by Drew, seconded by Bringuel, to adjourn Executive Session at 6:44 p.m.

Yes-7, No-0

- President Milk reconvened the meeting 6:45 p.m.

- None.

- Upon the recommendation of the Committee on Special Education, a motion was made by Barrows, seconded by Fish, to approve the following placements:
#710023935; #710023939; #710022304; #710023719;
#710023954; #710023818; #710023803; #710023779;
#710023460; #710023052; #710023265; #710123419;
#710022489; #710023819; #710023446; #710023616;
#710023608; #710023942; #710023761; #710123420;
#710023950; #710023470; #710023948; #710023195;
#710023125; #710023132; #710023630; #710023968;
#710023917; #710023378; #710023922; #710023635;
#710023816; #710023492; #710023815; #710023919;
#710023587; #710022576; #710023338; #710023802;
#710023941; #710023800; #710023950; #710023891;
#710023055; #710023817; #710023881; #710023935;
#710023954; #710023955; #710023961; #710023965.

Yes-7, No-0

- Motion made by Youngs, seconded by Bringuel, to approve the minutes of the Regular Board Meeting held on June 5, 2019 as presented.

Yes-7, No-0

**REGULAR MEETING:
EXECUTIVE SESSION**

**ADJOURN EXECUTIVE
SESSION**

RECONVENE

**ADD/DELETIONS
TO AGENDA**

**SPECIAL EDUCATION
PLACEMENTS**

**APPROVE MINUTES
6/5/19 MEETING**

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CALENDAR**

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- July 1-26, 2019 – JRC Summer Program & Summer Meal Program

- **July 24, 2019 – Board of Education Meeting – 6:00 p.m.**
(Youngs and Barrows will not be available)

- August 7, 2019 – Board of Education Meeting – 6:00 p.m.
- August 21, 2019 – Board of Education Meeting – 6:00 p.m.

**PUBLIC COMMENT:
HOLLY MOHR**

- Holly Mohr, retired LTA, thanked the Board for the gift of a pen.

MERYT ALLMENDINGER

– Meryt Allmendinger, Bus Driver, stated that she hopes when the latest matter that occurred at the bus garage that it is a balanced discussion. She does not want the districts' ghosts from the past to continue to haunt the present.

STEVE PAGE OATH

- The Oath of Office was administered to Steve Page as the Community member of the Board Audit Committee by District Clerk, Donna Marie Utter.

REPORTS:

- None.

**EDUCATION &
PERSONNEL
RESIGNATION(S):
TIMOTHY CALICE-
MIDDLE SCHOOL
PRINCIPAL**

- The Superintendent of Schools recommends the following Board actions:

- Motion made by Barrows, seconded by Markham, to accept the resignation of Timothy Calice, Middle School Principal, effective June 30, 2019.
Yes-7, No-0

**DENNIS SYMONS-
HEAD BUS DRIVER**

- Motion made by Youngs, seconded by Barrows, to accept the resignation of Dennis Symons as Interim Head Bus Driver only, effective June 30, 2019.
Yes-7, No-0

**LYNNE CONKLIN-
CAFETERIA WORKER**

- Motion made by Youngs, seconded by Barrows, to accept the resignation of Lynne Conklin, Cafeteria Worker, effective June 30, 2019 with appreciation.
Yes-7, No-0

**KIMBERLY MATTHEWS
DIRECTOR OF
SPECIAL PROGRAMS**

- Motion made by Youngs, seconded by Barrows, to accept the resignation of Kimberly Matthews, Director of Special Programs effective August 1, 2019 with appreciation.
Yes-7, No-0

**ABOLISH POSITIONS:
TEACHERS' AIDE (3)**

- Motion made by Bringuel, seconded by Fish, to abolish the Teacher Aide positions for reasons of economy effective August 31, 2019:

- Teacher Aide position held by Melissa Neudel
- Teacher Aide position held by Alicia Dunlap
- Teacher Aide position held by Amber Parrish

Yes-7, No-0

**APPOINTMENT(S):
JULIE ZICK - LIBRARY
MEDIA SPECIALIST**

- Upon the recommendation of the Superintendent and by motion made by Youngs seconded by Drew, the following conditional probationary appointment is hereby made:

Name of Appointee:	Julie Zick
Tenure Area:	Library Media Specialist

- Date of Commencement of Probationary Service September 1, 2019
- Expiration Date of Appointment: August 31, 2022*
- Certification Status: School Media Specialist - Professional
- * Three Year Tenure Period Due to Prior Tenure in Area

Yes-7, No-0

- Motion made by Bringuel, seconded by Markham, to appoint the following Individuals to the 2019-20 Substitute Rosters effective September 1, 2019:
 - Amanda Wilson – Substitute LTA/Teacher and Aide K-12
 - Lynne Conklin – Substitute Cafeteria Worker

SUBSTITUTE ROSTER

Yes-, No-0

- Upon the recommendation of the Instructional Sick Bank Committee, a motion was made by Drew, seconded by Markham to approve the request of Trina Leonard, Teacher, for the withdrawal of fourteen (14) days from the Instructional Sick Bank. Said days to cover the period of June 7, 2019 through June 25, 2019.

**INSTRUCTIONAL
SICK BANK – TRINA
LEONARD-TEACHER**

Yes-7, No-0

- Upon the recommendation of the Non-Instructional Sick Bank Committee, a motion was made by Drew, seconded by Markham to approve the request of Ronald Genter, Bus Driver, for the withdrawal of eleven (11) days from the Non-Instructional Sick Bank. Said days to cover the period of June 11, 2019 through June 25, 2019.

**NON- INSTRUCTIONAL
SICK BANK – RONALD
GENTER–BUS DRIVER**

Yes-7, No-0

- Motion made by Youngs, seconded by Fish, to approve the request of Theresa Miller, Music Teacher, for an Unpaid Leave of Absence for the 2019-2020 school year.

**REQUEST FOR
UNPAID LEAVE OF
ABSENCE THERESA
MILLER – MUSIC
TEACHER**

Yes-7, No-0

- Motion made by Bringuel, seconded by Fish, to approve the request of Sarah Dexheimer, Typist, for an Unpaid Leave of Absence for five (5) days, June 11, 2019 through June 25, 2019.

**REQUEST FOR
UNPAID LEAVE OF
ABSENCE-SARAH
DEXHEIMER-TYPIST**

Yes-7, No-0

- Motion made by Youngs, seconded by Bringuel, to approve the following academic calendar revisions for the 2019-2020 school year:

**2019-2020
ACADEMIC CALENDAR
REVISIONS**

- September 4 – Open House Middle & High Schools
- September 19 – Open House Intermediate School
- September 26 – Open House Primary School
- October 11 – Homecoming
- October 18 – Early dismissal Drill (15 minutes early)
- February Break – 14, 17 & 18 – Non-session Days
- February Break - 19, 20 & 21 – there will be classes
- May 22 & 26 – school will be closed

* Priority make-up days if needed – May 26, May 22, April 13

Yes-7, No-0

**BOARD OF EDUCATION REORGANIZATION and REGULAR MEETING
WEDNESDAY, JULY 10, 2019**

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- Board member Barrows – Due to change in February Break, as much leniency as possible should be given to already planned vacations.

- Superintendent Calice commented that the previous calendar had no vacation days past April 13th. These changes allow us to be proactive should additional emergency days be needed in March without impacting Spring Break. BOCES students who are in a full day Program would not attend during February Break, but those in only CTE programs would come to school on the session days and be allowed to leave during the time they are normally at BOCES (a.m. or p.m.).

- Board member Fish asked if there is a reason for a 2 day week versus a 3 day week. Superintendent Calice stated that instructionally a 2 day week is very difficult.

**TRANSPORTATION:
TRANSPORTATION
REQUEST-GREENE
LIONS CLUB**

- Motion made by Barrows, seconded by Fish, to approve the Transportation Request of the Greene Lions Club for a bus and driver to use as a shuttle bus for vendors to be transported from the ball flats to the village for the annual Craft Fair on July 27, 2019.

Yes-7, No-0

**BUSINESS & FINANCE:
INTERNAL CLAIMS
AUDITOR REPORT**

- Motion made by Barrows, seconded by Bringuel, to accept the Internal Claims Audit Report for May 2019 as presented.

Yes-7, No-0

**TREASURER'S REPORT
EXTRA-CURRICULAR
ACTIVITY FUNDS**

- Motion made by Youngs, seconded by Fish, to accept the Treasurer's Report for the extra-curricular activity accounts for May 2019 as presented.

Yes-7, No-0

**OBSOLETE/SURPLUS
H.S. LIBRARY BOOKS
& OTHER BOOKS &
EQUIPMENT**

- Motion made by Drew, seconded by Fish, to declare the following books as obsolete/surplus and to dispose of the same:

- Primary School Library Books attached as Exhibit "B"

- 31- *History Patterns of Interaction*, Beck ©2007, ISBN: 978-0-618-69008-4

- 100- *America: History of our Nation*, Prentice Hall ©2009

- 90- *History of Our World*, Prentice Hall, ©2009

- 1- Digital microscope

- 22- Hanging pan balances

- 1- Double pan balance

- 14- microscopes

- 1- Dissecting microscope

- High School Library Books attached as Exhibit "C"

Yes-7, No-0

**AWARD MILK &
ICE CREAM BIDS**

- Motion made by Youngs, seconded by Barrows, to award the milk bid for the 2019-20 school year to Bill Brothers Dairy in the amount of \$43,161.97, and the ice cream bid for the 2019-20 school year to Hershey Creamery Co. in the amount of \$30,050.36.

Yes-7, No-0

- Motion made by Drew, seconded by Markham, to declare the following school vehicles as surplus and to approve of the disposal/sale of the same: **SURPLUS SCHOOL BUSES**

- Bus #71, VIN #1BAKGCPA29F259231, Year 2010
- Bux #72, VIN #1BAKGCPA3AF271504, Year 2010
- Chevy Suburban #60, VIN #1GNFK16368J139574, Year 2008

Yes-7, No-0

- Motion made by Fish, seconded by Markham, to approve the Free & Reduced Meal Policy Book for the 2019-2020 school year. **FREE & REDUCED MEAL POLICY BOOK**

Yes-7, No-0

- Board member Fish asked about training opportunities for new Board members and the process for attending. He received information regarding one through NYSSBA next week. Growing in our position as Board members and becoming more knowledgeable is important. **ADDITIONAL DISCUSSION ITEMS:**

- Superintendent Calice stated that a professional development plan for Board members is something to work on going forward. Our attorneys and our labor relations individual may also be able to do some trainings which would fall under our retainer.

- President Milk stated that BOCES offers some trainings from time to time which are at no cost to the district.

- Mark Rubitski, Business Manager, stated that there are some monies in the budget line item "other expenses" which could be used.

- Board member Bringuel commented that any training Board members can receive will only help with governance in the future.

**REVIEW BOARD
OUTSTANDING ACTION LIST:**

Directed Date:	Task:	Responsibility Of:	Report Back:
5/2/18	Legislative Committee – Community Member – Student Enrollment	BOE	Ongoing
9/5/18	Transfer to Capital Reserve	BOE	Oct. 2, 2020
10/17/18	Training Rules Policy Review	BOE	July 10, 2019
5/22/19	Footlights Policy	Amanda Boel	August 2019
7/10/19	Board Training	Board & Superintendent	Ongoing

- Legislative Committee has been eliminated, so eliminate that from the list as well as community member and student enrollment.

- Transfer to Capital Reserve – Assign a date in October (10/2). A transfer will need to be made into the Capital Reserve Fund prior to any project in order to have no impact on the tax levy. How much to transfer will depend on the size of the project.

- Training Rule Policy – Bryan Ayres has in place so this can be removed.

- Add: Board Training – Board & Supt. - Ongoing

REPORT:

- **Superintendent Timothy Calice reported on the following:**

1) Superintendent's Report each meeting will have an educational component meant to educate the Board and community members present at meetings.

2) Facility Use on Weekends over the Summer: During The summer there is not the staff here on weekends to help with opening the building and cleaning and closing up after events. Superintendent Calice recommended not allowing use of the school buildings on the weekends during the summer.

- The Board agreed with this recommendation.

3) Ipads – If the Board would like to use an Ipad at meetings, instead of their own personal device, let Superintendent Calice know and he will have them available at the next meeting.

4) Board Goals and District Goals: Start thinking about. Would like to have them for the first meeting in August so that the District Goals can be given to the LINKS team to work on when they develop the LINKS PLAN for the coming year.

5) Items to think about: Board Professional Development Plan; Superintendent communication protocols; timelines; Board Agenda's; Board Reports – comment section on reports.

6) District Update:

- Met with Labor Relations individual through BOCES to get an idea of what services they will/can provide.
- Met with current attorneys to discuss costs which have been exorbitant and what suggestions they had for when we should be contacting/sending information to them to help cut costs.
- Installation of security cameras at all buildings has begun. Hope for all cameras to be online the first day of school. Funding for the camera system is through the SMART Bond monies (approximately \$700,000 for security. IBI Architects and Day Automation who designed the camera set-up are working together on installation. Administrative team is discussing who will have access. Coverage will be in all hallways and exterior of the buildings. No coverage in classrooms, nurse's office, bathrooms or locker rooms. No facial recognition and capacity of dvr's is still being discussed.
- Two possible Capital Projects upcoming. One for \$15 million and one 5 years out for \$25 million. By the end of this year it is hoped that we will be going out for a referendum on the \$15 million project.
- Currently have a feasibility study being completed on the best use of our elementary facilities. The group toured the campuses today. The deadline for the report is September 1st and they will be coming to give a full report to the board at the second Board meeting in September.
- Superintendent Calice has met with several employee units already and is trying to meet with a many groups as possible prior to school starting.

**REVIEW COMMITTEE
SCHEDULE:**

Committee Name:	Last Meeting:	Next Meeting:
Budget	April 2, 2019	
Building & Grounds	May 16, 2019	
Transportation	Jan. 16, 2019	
Audit	June 19, 2019	
Curriculum & Technology	Aug. 15, 2018	
Policy	Sept. 28, 2018	

* President Milk polled Board members as to what Board Committee they would be interested in:

- Budget Committee – Barrows - Chair, Drew, Bringuel
- Bldg & Grounds – Bringuel, Markham – Chair, Fish
- Transportation – Markham, Drew, Milk - Chair
- Curriculum & Technology – Youngs - Chair, Bringuel, Fish
- Audit – Youngs - Chair, Markham, Fish
- Policy – Barrows, Milk - Chair, Markham

Board members will be appointed at next meeting.

- Board member Barrows asked what happens if a policy is different than what is in a student handbook.
- Superintendent Calice stated that it should not happen, however the Administrators did not see the Board Policy for review prior to it coming to the Board. Handbooks stated that after 24 absences a student would loose credit for the course and the current Policy states 19 absences.
- Board member Youngs stated that Administrators should review and have feedback to any policies prior to Board approval.
- Board member Barrows stated that there was no uniform updated policy manual and so Mr. Daniels received a policy boiler plate manual from BOCES and had our attorneys review to update them.

- Marie Scofield, GTA President, welcomed new Board members.

**PUBLIC COMMENT:
MARIE SCOFIELD**

- Motion made by Barrows, seconded by Youngs, to adjourn to Executive Session for the following at 8:05 p.m.:

EXECUTIVE SESSION

- To discuss the discipline of a particular person.
- To discuss the performance of a particular person.
- To discuss current litigation.

Yes-7, No-0

- Motion made by Barrows, seconded by Markham, to adjourn Executive Session at 10:06 p.m.

**ADJOURN
EXECUTIVE
SESSION**

Yes-7, No-0

- President Milk reconvened the meeting at 10:06 p.m.

RECONVENE

- Motion made by Bringuel, seconded by Youngs, to adjourn the meeting at 10:06 p.m.

ADJOURNMENT

Yes-7, No-0

Respectfully Submitted,

Donna Marie Utter
District Clerk